



"Housing Opportunity for People Everywhere"

211 N. RIDGEWOOD AVENUE, SUITE 300, DAYTONA BEACH, FL 32114

AGENDA

REGULAR BOARD MEETING

HOUSING AUTHORITY OF THE CITY OF DAYTONA BEACH

**Meeting to be held:
211 N. Ridgewood Avenue
Daytona Beach, FL 32114
and**

Virtual-Online/ Zoom Platform

**Meeting Id: 980 5041 8886 Dial In: (646) 558-8656
Friday, February 19, 2021 10:00 a.m.**

- I.** Call to Order
- II.** Roll Call
- III.** Invocation
- IV.** Recognition of Visitors
- V.** Approval of Minutes
 - A.** Board Retreat Minutes November 19-20, 2020
 - B.** Regular Board Meeting, January 15, 2021
(Commissioners Present: K.D, S.J, H.I, I.J)

VI. Public Comments

VII. Approval of Agenda

VIII. Consent Agenda

Matters included under the consent agenda are self-explanatory and are not expected to require review or discussion. Items will be enacted by one motion. If discussion is desired by any member of the Board, that item will be removed from the consent agenda and considered separately.

- A. The February 2021 write-offs for the AMP 1/High-rise Community (Maley) in the amount of \$16,876.31.

Recommendation: The Property Manager recommends approval. This action allows the debt to be removed as an outstanding receivable and is recorded to HUD's national database and forwarded to our collection agency.

- B. The February 2021 write-offs for the AMP 1/High-rise Community (Windsor) in the amount of \$2985.85.

Recommendation: The Property Manager recommends approval. This action allows the debt to be removed as an outstanding receivable and is recorded to HUD's national database and forwarded to our collection agency.

- C. The February 2021 write-offs for the Family Development Community (Caroline Village) in the amount of \$ 7,455.45.

Recommendation: The Property Manager recommends approval. This action allows the debt to be removed as an outstanding receivable and is recorded to HUD's national database and forwarded to our collection agency.

- D. The February 2021 write-offs for the Family Development Community (Palmetto Park) in the amount of \$ 18,005.19.

Recommendation: The Property Manager recommends approval. This action allows the debt to be removed as an outstanding receivable and is recorded to HUD's national database and forwarded to our collection agency.

- E. The proposed February 2021 Disposal Asset Report in the amount of \$21,598.07.

Recommendation: The Interim Director of Finance recommends approval. This action updates our physical assets and allows items to be removed from our inventory which is reflected on our balance sheet.

- IX.** Development Update – Holly Knight, BGC Advantage

- X.** Old Business
 - A. Date for development discussion

- XI.** New Business
 - A. Role of Affiliate and next steps – Attorney Gilmore
 - B. CFP Expenditure Plan Presentation – Kara Lennard
 - C. Resolution 2021-14 Capital Fund 5-Year Action Plan

- XII.** Information Items
 - A. Section 3 Training Update – Commissioners Jass and Brown-Crawford
 - B. Special Board Meeting in April for purposes of approving annual plan
 - C. Census Bureau – Natalie Smith-Wells

- XIII.** Monthly Departmental Reports
 - A. Chief Executive Officer (CEO) Report
 - B. Development and Business Management Report
 - C. Interim Director of Finance Report
 - D. Affordable Housing Reports – **Special Presentation, Dawn Anthony**
 - E. Chief Operating Officer (COO) Report
 - F. Housing Choice Voucher Report
 - G. Community Engagement and Partnerships Report

- XIV.** Public Comments

- XV.** Staff Comments

- XVI.** Commissioners Comments

- XVII.** Motion to Adjourn