



HOUSING AUTHORITY OF THE CITY
OF DAYTONA BEACH

**Meeting Location: 211 N.
Ridgewood Ave., Daytona
Beach, FL 32114**

Kelvin Daniels, Board Chairman

Sally Jass, Vice Chairman

Dr. Irma Jamison, Commissioner

Kim Brown-Crawford, Commissioner

Sandy Murphy, Commissioner

Charles Woodyard, CEO

REGULAR BOARD MEETING

November 18, 2022 – 10:00 a.m.



AGENDA

November 18, 2022

- I. 10:00 a.m. Call to Order
- II. 10:02 a.m. Roll Call
- III. 10:05 a.m. Invocation
- IV. 10:10 a.m. Recognition of Visitors
- V. 10:15 a.m. Public Comments (limited to 3 minutes each)
- VI. 10:20 a.m. Approval of Minutes
 - 1. Regular Board Meeting – October 21, 2022 – Commissioners Present: Jass, Jamison, Murphy, Daniels, Brown-Crawford.
- VII. 10:25 a.m. Changes to the Agenda
- VIII. 10:30 a.m. Discussion
- IX. 10:40 a.m. Consent Agenda

(Consent agenda items are not expected to require review or discussion. Items will be enacted by a single motion. If discussion is desired by a member of the Board, then that item will be considered separately).
- X. 10:45 a.m. Real Estate Development
 - 1. Master Plan Charette
- XI. 10:50 a.m. Business Action Items
 - 1. Resolution 2023-08 Adoption of the Records Retention Policy
 - 2. Resolution 2023-09 Authorization to enter into contract with the City of Daytona Beach for Environmental Review services in accordance with 24 CFR Part 58
 - 3. Resolution 2023-10 Ratification of expenditures for emergency resident relocation and approval of the budget for future expenditures associated with disaster relocation.
 - 4. November Disposal Asset Report in the amount of \$ \$24,856.60. Recommendation: The CEO and Director of Finance recommend approval. This action updates the Agency’s physical assets and allows items to be removed from inventory, reflected on balance sheet.
 - 5. Keys Claims Consultants, LLC
- XII. 11:00 a.m. Old Business Items
- XIII. 11:15 a.m. Monthly Performance
 - 1. Customer Satisfaction
 - a. Family Self Sufficiency (FSS)
 - i. Monthly Progress Report
 - 2. Housing Solutions
 - a. Public Housing Reports
 - b. Housing Choice Voucher Report

3. Financial Strength
 - a. September Finance Report
4. Innovative Systems
5. Employee Success
 - a. October Leadership Team Retreat

XIV. 11:30 a.m. CEO Comments

XV. 11:40 a.m. Commissioner Comments

XVI. 12:00 p.m. Adjournment